OFFICE OF THE

 DEPUTY INSPECTOR GENERAL OF POLICE

WEST ZONE, KARACHI.

 NO: DIGP/WZ/A.B/ DT . . 2016.

 **TENDER FORM**

1. NAME OF FIRM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. TELEPHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. NAME & TELEPHONE # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. PERSON TO WHOM CONTACT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. INCOME TAX # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. NAME OF WORK \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. **Specification of “A”**
9. COST OF QUOTATION Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
10. AMOUNT OF EARNEST MONEY Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
11. PAY ORDER NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
12. WARRANTY PERIOD \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DESIGNATION \_\_\_\_\_\_\_\_\_\_\_\_

DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BIDDING DATA**

(This section should be filled in by the Engineer / Procuring Agency before issuance of the Bidding Documents)

1. Name of Procuring Agency:-DIGP West Zone Karachi.
2. Brief Description of Work: Repair / Renovation Work Raising of Compound Wall & Badbar Wire of PHQ Khawaja Ajmair Nagri, West Zone, Karachi
3. Procuring Agency ‘s Address : ST#7, Block-10, F.B. Area, near Gulberg Police Station .
4. Estimate Cost :-Rs. 15, 00000/-
5. Amount of Bid Security: Rs. 30,000/-.
6. Period of Bid Validity (days) :90 days.
7. Security Deposit including bid security: 75, 000/- ( in % age of bid amount / estimated cost equal to 5%).
8. Percentage , if any , to be deducted from bills: According to Rule
9. Deadline for Submission of Bids along with time: 14.03.2016 AT 1400 hours
10. Venue , Time ,and Date of Bid Opening: Conference Room of DIGP West Zone at 1400 hours dated 14.03.2016.
11. Time for completion from written order of commence: 90 Days.
12. Liquidity damages:2 % (o.5 of Estimated Cost or Bid cost per day of delay , but total not exceeding 10%).
13. Deposit Receipt No: Date :Amount (in word and figures)Receipt No. Dated: \_\_\_\_\_\_\_\_\_ \_Rs. 75, 000/-(Seventy Five Thousand Only.

(Executive Engineer /Authority issuing bidding documents)

 **OFFICE OF THE**

 **DEPUTY INSPECTOR GENERAL OF POLICE**

 **WEST, ZONE, KARACHI.**

 **Tel: 021-99246183 FAX: 021-9924185**

 ***digwestzone@gmail.com***

 **NO: DIGP/W-Z/A-Br/ /2016**

 **KARACHI, DATED: . . 2016.**

**The Addl: Inspector General of Police,**

**Karachi Range.**

**Subject: REQUEST FOR OPENING OF TENDER & SUPERVISION THE PROCESS REPAIR/RENOVATION WORK OF DIGP WEST OFFICE & ALLIED OFFICES**

 It is submitted that a Committee comprising following officers is hereby suggested for Opening of Tender & supervision the process of repair/renovation work of DIGP West Office & Allied offices, West Zone, Karachi till completion of work, name as shown against each.

|  |  |  |  |
| --- | --- | --- | --- |
| **S.#** | **Member of Committee** | **Assignment** | **Project** |
|  | Malik Muhammad Asghar,SP HQ, West Zone | Chairman | Repair &RenovationWork of DIGP West Office &Allied office, West Zone, Karachi. |
|  | Mr . Ameen –ur – Rehman DSP / F.B Indus: Area | Member |
|  | SI Muhammad Aziz, I/C Development, West Zone. | Member |
|  | Mr. Rizwan Ahmed Sub Engineer | Member |

**PROCUREMENT COMMITTEE**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.#** | **Member of Committee** | **Assignment** | **Project** |
| 01. | Malik Muhammad Asghar, SP HQ, West Zone | Chairman | Repair &RenovationWork of DIGP West Office & Allied office, West Zone, Karachi |
| 02. | Mr . Ameen –ur – Rehman DSP / F.B Indus: Area | Member |
| 03. | Mr. Muhammad Afzal, A.D, West Zone. | Member |
| 04. | Mr. Rizwan Ahmed Sub Engineer | Member |

**INSPECTION COMMITTEE**

 Inspection Committee shall carry out physical inspection to ensure that work has been carried out in accordance with the contract awarded. The bills are to be presented after inspection report and clearance from the afore-said committee.

 It is therefore requested that suggestion of above named Committee member may kindly be approved to proceed further into the matter.

**Sd/-**

 **(CAPT. ® FEROZE SHAH) *PSP,***

 DEPUTY INSPECTOR GENERAL OF POLICE,

 WEST ZONE, KARACHI.

 Copy to the following for information & necessary action :

1. SP/HQ West Zone, Karachi..
2. Mr. Ameen-ur-Rehman, DSP/F.B Industrial,Karachi.
3. Mr. Rizwan Ahmed Sub Engineer.